

**ISLAND ESTATES HOA
EXISTING CONSTRUCTION
DESIGN REVIEW COMMITTEE
APPLICATION & CONSTRUCTION AGREEMENT**

The purpose of the Design Review Committee is to preserve, maintain, and enhance property values and the inherent beauty of the Island Estates Homeowners Association subdivision. This document was created by the Design Review Committee on 1/15/2014 and revised on June 14, 2018. Any construction completed prior to this date was not submitted to or approved by the current members of this committee. Replacement of existing trees and plants are exempt from completing this application.

Name of Applicant: _____

Phone #: _____ Cell #: _____

Property Address: _____

Lot #: _____

Date of Request: _____

NO CONSTRUCTION OR MODIFICATION CAN BE MADE OR DONE WITHOUT THE PRIOR WRITTEN APPROVAL OF THE DESIGN REVIEW COMMITTEE. REFER TO ARTICLE 3 OF THE CC&RS ATTACHED:

The approval process shall be as follows:

- A. Applicant will complete, execute, and submit this Construction Agreement form along with a check in the amount of \$150.00 made payable to the Island Estates HOA.
- B. All block walls must comply to the standard guidelines established by the Design Review Committee as follows:

All exterior walls shall be of similar coordinated materials and painted to coordinate with the color scheme of the house. Wood, chain-link, or wire fences are not acceptable. Wall height shall not exceed 6' measured on the vertical from the exterior grade.
- C. The submittal for a block wall will also require the following:
 - A survey indicating the placement of the block wall in respect to the existing construction on the property.
 - A detailed description of materials
 - Sampling of colors to be used in the construction process i.e. stucco color.

- D. The Design Review Committee will review all submissions at their regularly scheduled monthly meeting the third week of the month and provide a written response to the owner. The day and time of the meeting is to be determined. No meeting will be scheduled if there are no design requests. Your application must be received by the HOA Manager by noon Thursday of the week prior to the meeting. The Committee must approve or disapprove a complete application within 45 days after a completed application and documentation have been submitted to the Design Review Committee. Any modifications requested by the Design Review Committee will be in writing. Any modifications requested by the Design Review Committee will not require an additional fee to be paid. Your attendance at this meeting is highly encouraged.
- E. Walls on property lines where adjacent home can be built on property line, must be a temporary fence made of wrought iron or welded rebar from the rear 10' set back-forward. Wall height shall not exceed 6' measured on the vertical from the exterior grade. Temporary fences may be used until the adjacent home is completed and is replaced with an approved block wall. Bamboo or an acceptable non-transparent material must be attached and kept in good condition in order to conceal storage of trash containers, air conditioners, etc. and is not to be considered permanent.

By executing this document, I understand that it is my responsibility to abide by the guidelines presented in this form as well as those dictated in the CC&R's established for the development. I further understand that it is my responsibility to contact the utility company prior to any trenching or installing of meters for the approved location.

I hereby certify that the Application is an accurate and complete description of all construction details and that construction will be completed as described herein.

I understand that all contractors and subcontractors working on my property are my responsibility and that I am responsible to the Association and individual property owners for any actions which results in damages to either the road or adjacent properties.

I acknowledge and agree that if I do not abide by the agreement or use unapproved materials or make modifications not approved by the committee that the Association has the right to impose fines or take legal action and said expenses incurred shall be the sole responsibility of this applicant.

Property Owner

Date

This request is hereby Approved _____ Declined _____

Modifications (if any) _____

By:

Date: _____ Design Review Committee

Date: _____ Design Review Committee

Date: _____ Design Review Committee

Date: _____ Design Review Committee

Final June 14, 2018 11:10AM

Revised and Reviewed June 1, 2019